

**PACIFIC COAST OBSTETRICAL AND GYNECOLOGICAL SOCIETY
MINUTES
THE WESTIN- SAN FRANCISCO AIRPORT
INTERIM MEETING THE BOARD OF DIRECTORS
SUNDAY MARCH 8, 2015**

Attendance

Board of Directors

Donald Barford, Past President
Aaron Caughey, Editor of Scientific Proceedings
Martha Goetsch, Historian
Kathryn Gregory, San Francisco Caucus
& Arrangements Chair, 2015
David Lagrew, Assistant Secretary
Fung Lam, Secretary Treasurer
Maria Manriquez, Member at Large & Audio Video Manager
Dale Reisner, Seattle Caucus Chair
Phillip E. Patton, President
Melanie Plaut, Portland Caucus Chair
Tom Powers, President-elect & Audio Video Manager
Dean V. Coonrod, San Diego/Arizona Caucus Chair
Joel Cohen, Los Angeles Caucus Chair

Society Administrator

Linda Hinrichsen

Invited Guests

Karen Adams, Program Chair, 2016
Meg Autry, Program Chair, 2015
Tom Gaylord- CME Coordinator
Glenn Huerta-Enochian, Arrangements Chair 2016
John Williams III, Program Chair 2017

Unable to Attend

Bob Israel- Industry Liaison

<u>TOPIC</u>	<u>DISCUSSION/ CONCLUSION/ RECOMMENDATIONS</u>	<u>ACTION PLAN</u>	<u>STATUS</u>
<p>Financial Report</p>	<p>The Ritz Carlton-Dove Mountain in Marana meeting had a total income of \$195,667.71 with total meeting expenses of \$274,832.64 (some expenses still pending). There was a deficit of <u>+ \$79,164</u> which were drawn from the PCOGS General Funds and was substantially more (-\$50,494.97) than the projected budget deficit of {- \$28,669.96}.</p> <p>The Walla Walla, WA. meeting had a total income of \$160,026.06 with total meeting expenses of \$111,570.97. There was a surplus of <u>+ \$48,455.09</u> which were deposited into the PCOGS General Funds and was substantially more than the projected budget surplus of {+ 12,089.52}. Averaging the 2013 and 2014 meetings results in a net deficit of -\$30,708.91 drawn from the general funds.</p> <p><u>2014 SOCIETY FINANCES</u></p> <p>The Society's 2014 year-end financial balance on Quicken was \$479,204.50 (2013- \$558,301.68, 2012- \$525,248.30, 2011-\$531,14,2010- \$514,074) . The total does not include \$25,000 in deposits to the Turtle Bay Resort for the 2015 Annual Meeting and the 2016 meeting at Sun Valley. To date, \$23,900 has been deposited towards 2015 dues. Our financial reserves are currently held in two CD accounts:;First Republic (A) \$25,139.02 (@1.1%, and First Republic (B) \$25,0347.8 (@0.30%). The Umpqua CD Umpqua Bank {(A) \$105,753 (@1.5%)} became mature on 2/22/14 and these assets were invested in our new Baird Investment Accounts. Our Bank of America accounts at year end were: checking \$44,899.43 and Maximizer Savings \$143,569. The original Bank of America checking account was closed (due to outside suspicious activity with two recovered forged checks). The funds have been transferred to a new (xx5792) Bank of America checking account. The 2013 \$40,000 Caillouette Lectureship Fund donation has been deposited into the Baird Investment account. Jim and Joan Caillouette were not able to attend the 2014 Annual Meeting. A special dinner was arranged in Pasadena where they were presented with the Frank LeCoq Lifetime Achievement Award. Our First Republic checking account at year-end was \$135,147.21. (no change). Total liquid assets- \$328, 616.17 (2013-\$ 402, 126.34 , 2012 total- \$370,342.83). The Internal Revenue Service imposed a penalty for late filing of the 2013 Society tax returns. We had a valid extension and with a successful appeal, the IRS has refunded the Society \$1,065.94.</p>		
<p>Investment Committee</p>	<p><u>INVESTMENT COMMITTEE</u></p> <p>In November, 2013 the Investment Committee met. Robert W. Baird & Co. was selected to manage our reserve fund investment portfolio. On the Investment Committee's recommendation; (1) The President, President-elect and Secretary-Treasurer shall be signatories to the account. (2) A conservative investment strategy for moderate growth was formulated. (3) Departures from the basic investment strategy would require approval of the investment committee and/or Board Approval (4) \$250,000 of reserve funds should be layered into the Baird investments over the next several fiscal quarters (5) The Caillouette Fund should be invested in these accounts. {Lectureships should be drawn from the General Funds until additional donations are made to the Caillouette Fund}. (6) A portion of the Memorial Funds should be invested into these accounts. In Q4,</p>		

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Liability Insurance	<p>2014, \$100,000 was transferred to the Baird Investment account and \$5000 to be held in a liquid cash account. To date (Q1-2015) a total of \$200,000 has been transferred to the Baird Investment Account. Despite the Q-1-2015 market downturn, there has been no loss in principal investment.</p> <p><u>LIABILITY INSURANCE</u> Our Board of Directors liability insurance had been covered by Philadelphia LIC, who revised their quote in 2013 to \$1,483.00 and USLI came in at \$1,450.00. Although this is only a \$33.00 difference, there is quite a difference in the coverage. Philadelphia combines the \$1,000,000 limit for the D&O and EPLI whereas USLI provides each \$1,000,000 limit separately. This means it has twice the limits, which is much broader coverage. It was noted in securing this insurance policy that the Society should have a written policy in dealing with Discrimination and Sexual Harassment. Proposed policies were distributed to Board members electronically for review/comment/edit/approval.</p>		
Caucus Funds	<p>Caucus Chairs will be updated on their caucus bank balances.</p>	Lam	At 1 st BOD Meeting
Memorial Funds	<p>With market dynamics the Memorial Funds suffered significant setbacks in 2008 and early 2009 and the Board elected to not draw funds from the Memorial accounts in 2008 to support the Lynch/Adams/Kimball awards. Fortunately in 2009 we have realized a significant improvement in the market performance of our funds and were able to withdraw \$13,323.58 from the Memorial Funds in support of the 2009 Lynch/Adams/ Kimball scholarships and still gained 24.7% over the previous year. In 2010, \$13,430.78 was withdrawn in support of the 2009 Lynch/Adams/ Kimball scholarships. In 2011, \$13,430.78 was withdrawn in support of the 2010 Lynch/Adams/ Kimball scholarships. In 2012, \$11,525.65 was withdrawn in support of the 2011 Lynch/Adams/ Kimball scholarships. In 2013, \$12, 348.71 was withdrawn in support of the 2012 Lynch/Adams/ Kimball scholarships. In 2014, \$14,700 was withdrawn in support of the 2013 Lynch/Adams/ Kimball scholarships. This year, a request will be made to the CMA Foundation for \$16,900 for support of the 2014 Adams/ Kimball and Lynch scholarships.</p> <p>The 2014 year-end Memorial Fund values were: Ted Adams; \$275,520.44 ('13- \$260, 798.11, '12- \$234,461.90, '11-\$211,889.86 '10-\$217,090 '09- \$204,047), Frank Lynch; \$78,399.80 ('13- \$74,005.73, '12- \$64,012.32, '11-\$56,307.72 '10-\$57,380- '09-\$54,603.04), and Charles Kimball; \$66,921.27 ('13- \$63,802.25, '12- \$57,564.59, '11 \$49,820.43 '10: \$50,104 '09-: \$45,706) for a total of \$398,606.09, ('12- \$356,038.81, '11 \$318,018 '10: \$324,574 '09: \$304,357). The 2014 Memorial contributions were \$5,145. Forty-two members honored 24 members with contributions to the following funds: Ted Adams \$1,935 (\$2,535), Frank Lynch \$595 (\$1,920), and Charles Kimball \$520 (\$1,325). The Caillouette donations were \$2,095. To date members have contributed <u>\$2,130</u> for the 2015 Memorial Funds. Our Memorial Funds continue to be deposited with and invested by the California Medical Association Foundation through Wells</p>		

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<p>Membership</p>	<p>Fargo Advisors. With continued donations, we will be able to provide support for the Frank Lynch and six Ted Adams scholarships for the 2015 meeting.</p> <p><u>FINANICAL SUMMARY</u></p> <table border="1"> <thead> <tr> <th></th> <th>2009</th> <th>2010</th> <th>2011</th> <th>2012</th> <th>2013</th> <th>2014</th> </tr> </thead> <tbody> <tr> <td>Year-End Balance</td> <td></td> <td>\$514,074</td> <td>\$531,140</td> <td>\$525,248</td> <td>\$558,301</td> <td>\$479,204</td> </tr> <tr> <td>Memorial Funds</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ted Adams</td> <td>\$204,047</td> <td>\$217,090</td> <td>\$211,889</td> <td>\$234,461</td> <td>\$260,798</td> <td>\$268.092</td> </tr> <tr> <td>Frank Lynch</td> <td>\$54,603</td> <td>\$57,380</td> <td>\$56,307</td> <td>\$64,012</td> <td>\$74,005</td> <td>\$77,276</td> </tr> <tr> <td>Charles Kimball</td> <td>\$45,706</td> <td>\$50,104</td> <td>\$49,820</td> <td>\$57,564</td> <td>\$63,802</td> <td>\$66,291</td> </tr> <tr> <td>Total Memorial</td> <td>\$304,357</td> <td>\$324,574</td> <td>\$318,018</td> <td>\$356,038</td> <td>\$398,606</td> <td>\$411,660</td> </tr> </tbody> </table>		2009	2010	2011	2012	2013	2014	Year-End Balance		\$514,074	\$531,140	\$525,248	\$558,301	\$479,204	Memorial Funds							Ted Adams	\$204,047	\$217,090	\$211,889	\$234,461	\$260,798	\$268.092	Frank Lynch	\$54,603	\$57,380	\$56,307	\$64,012	\$74,005	\$77,276	Charles Kimball	\$45,706	\$50,104	\$49,820	\$57,564	\$63,802	\$66,291	Total Memorial	\$304,357	\$324,574	\$318,018	\$356,038	\$398,606	\$411,660		
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<p>Six Society guests were approved as candidates by the Fellowship in attendance and by the Board of Directors. All eligible Society Guests were elected after balloting by the membership. They are Darcy Barry, Megan Bird, Jill Foley, Jennie Leslie, Jennifer McNulty and Peter Miksovsky. The Society extends a warm welcome to all of the new members.</p> <p>Letters of acceptance to the Society with congratulations have been sent and Certificates of Membership will be sent to our new members.</p> <p>The Society has learned of the death of Clyde V. Von Der Ahe. Dr. Von Der Ahe died January 4, 2014 at the age of 96. He was elected to membership in 1963 as a member of the Los Angeles Caucus. The Society has been notified of the passing of Fellow, John Girard. Dr. Girard died February 8, 2015 after an acute illness. He passed away at Alta Bates Hospital in Berkeley, where he had spent over forty years practicing</p>																																																				

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Future Meetings	<p>obstetrics and gynecology. Dr. Girard was loved by so many patients, staff, and physician colleagues in the Berkeley community. Dr. Girard was a member of the San Francisco Caucus. He was elected to Fellowship in 2004. He very much valued his membership in PCOGS and thought highly of everyone involved with the society.</p> <p>Our current membership is now 301 with 227 active Fellows and 74 Retired Fellows. In addition, there are 9 Non-Resident Fellows, and 4 Honorary Fellows with 77% Fellows vs. RF + F. 39 Fellows paid dues as "Semi-Retired".</p> <p>Plans for the 2015 Meeting hosted by the San Francisco Caucus at the Turtle Bay Resort (North Shore- Oahu, Hawaii) Sept. 2- 6, 2015, are well underway. A site visit was conducted in January 2015 by President Phillip Patton, Administrator Linda Hinrichsen and Secretary Treasurer Lam. The resort site is spectacular and we hope everyone will join us in Hawaii this fall. The San Francisco Caucus and Arrangements Chair Kathy Gregory are planning a spectacular program for the 82nd Annual meeting. The Oregon Caucus has already contracted Sun Valley Resort for the 2016 meeting. September 28 to October 2, 2016. The L.A. Caucus is hosting the 2017 meeting and the Board will help decide on the venue.</p> <p>Our membership continues to grow and with significant support from industry and income from reserve funds the Society continues to carry a reserve of approximately 3x anticipated annual costs. With an expanding membership and financial support we will be able to sustain our activities and mission, however, with increasing costs and overhead, our income sources will need to be carefully managed.</p>	Gregory/Patton Lam/Hinrichsen	Completed
Transactions	<p>Assistant Secretary Report-David Lagrew</p> <p>Transactions from 2001 through 2013 are completed and posted on the PCOGS website. It is anticipated that the 2014 Transactions will be posted prior to the 2015 annual meeting.</p> <p>The Society has become aware of the following deaths; Robert H. Gregg '77, M. Wayne Heine '94, Thomas H. Kirschbaum '94, Alonzo Monk '96, William J. Spanos '72, Morton Stenchever '80 and John Girard '04.</p>		
Website	<p>The updates and edits to the website for 2015 are current all meeting minutes of the Society and those of each caucus forwarded have been posted. The "reimbursement request" for submitting expenses through the web site is working well for both Society members and fellows/residents.</p> <p>Finalized abstracts and reviewable manuscript submissions through the website continues to go well as does submissions from fellows/residents. The online request for "pre-review" is available for both article submission and updating. Dr. Caughey will be notified by e-mail when an author requests a pre-review.</p>	LaGrew/ Hinrichsen	Completed

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Survey Monkey	<p>Survey Monkey was used; for 2014 Society Guest Balloting, electronic polling for online Board meetings, for several caucus ballots and to distribute the ACOG post meeting survey. The Survey Monkey was initially set up to allow one completion of the survey. The option of allowing multiple access needs to be discussed. Including field for additional companions and children on the registration survey would be helpful.</p> <p>The Presidential Address is transcribed onto the website. In 2012, Jack Enbom's presentation was published. The Spring, Summer and Winter Newsletters were distributed electronically as well as concurrent posting on the Society Website. Members without e-mail access received the newsletters by US mail.</p>		
Audit Committee	<p>The Audit Committee reviewed the financial records and found them to be appropriate. Glenn Huerta-Enochian volunteered to serve another term and this extension was approved by the Board.</p>		
Photos	<p>Hedric Hanson (not in attendance) has been researching options for distributing photographs from the Annual meeting. These options include; smaller albums, DVDs, thumbdrives, cloud storage and social media.</p>	Hanson	Pending
Historian	<p>Historian, Martha Goetsch, has been researching the UCSF archives for historical information of past PCOGS members Frank Lynch (first PCOGS President) and Alice Maxwell (first woman member). She has also been researching the proceedings of the first Society Meeting in 1931. The "Historian's Corner" is now a drop-down feature of the Society website.</p>		
Audio-Visual	<p>Tom Powers (A-V Chair) reports that the computer and projector are working well. Maria Manriquez volunteered to serve as A-V Chair during Dr. Powers' term next year as Society President.</p>	Powers/ Manriquez	Pending
Program	<p>2015 Program Chair, Meg Autry reviewed the scheduled speakers for the upcoming annual meeting. The keynote speaker will be Abraham Verghese. The Caillouette Lecture will be presented by Jeffery Peipert. The Presidential Choice lecture will be given by Aaron Caughey and the Guest lecturer will be Cari Costanzo.</p>		
Report of the Editor of Scientific Proceedings	<p>Editor of Scientific Proceedings- Aaron Caughey reported that there were nine submissions of PCOGS manuscripts to the American Journal of Obstetrics and Gynecology.</p> <ul style="list-style-type: none"> • The 2015 meeting is in early September and it was recommended that the submission deadline be moved up to October 19, 2015 (six weeks after the meeting). • It was suggested that the deadline for resident/fellow abstract submissions be moved to May 1. • The selection of Meritorious Poster presentations should be limited based on the quality of the abstract as determined by the Program Committee and the funding available as recommended by the Secretary/Treasurer. 	Caughey	Completed

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Report of the Industry Liaison	<p>Industry Liaison, Robert Israel (unable to attend), notified the Board that 60 companies have been contacted for financial support of our 2015 Annual Meeting. It is increasingly difficult to obtain educational grants. The exhibition fee has been increased from \$1,500 to \$1,800 (in compliance with ACOG guidelines). To date 3 exhibits have been funded with at least 8 additional exhibits expected. We need to be mindful to provide adequate space for the exhibitors (8 feet x 10 feet spaces for 20 to 25 potential exhibits). We will continue to invite industry representatives to our Wednesday reception evening event. We will continue to have a “Prize Drawing” for exhibit attendance.</p>	Israel	Pending
Report of the 2015 Arrangements Chair	<p>2015 Arrangements Chair, Kathryn Gregory (SF) presented the preliminary plans for the 2015 meeting to be held at Turtle Bay (Oahu, Hawaii). This destination resort offers world –class amenities including golf, hiking, birding, cycling, spa facilities and abundant water activities. The resort is 45 minutes from Honolulu and rooms will be very limited. Members will be encouraged to register early. The hospitality suite will be onsite at the resort</p> <p>A box-lunch will be provided on Thursday.</p> <ul style="list-style-type: none"> ❖ Registration fees were set; \$675 for members, \$475 for companions(\$1150 per couple) ❖ After the registration deadline; \$725 for members, \$525 for companions(\$1,250 per couple) ❖ Dependent children <u>> age</u> 12 will have a registration fee of \$100. ❖ There will be a separate breakfast meeting for potential new members from 7:00-7:50am on Saturday 	Gregory	Pending
Report of the 2016 Arrangements Chair	<p>2016 Arrangements Chair, Glenn Huerta-Enochian (P) presented the preliminary plans for the 2016 meeting to be held at Sun Valley, Idaho.</p>	Huerta-Enochian	Pending
Approval of Guests	<p>2015 Society Guests, Caucus Guests, Personal Guests and Guests of the Board of Directors were presented, discussed and voted on for approval.</p>	Board	Completed
Unfinished Business	<p>Glenn Huerta-Enochian, working with Marilyn Laughead and Society Administrator, Linda Hinrichsen, presented a draft of the “How To” for the Arrangements Committee in a PowerPoint format. Work will continue on this document.</p> <p>Karen Adams submitted a detailed “How To” for the Program Chair/Committee. Positive feedback was received from the Board.</p> <p>Ultimately, both of the documents will be available on the web site for members to access. “Volunteer Opportunities” is possible “tab heading” for all “job descriptions”, i.e., CME Coordinator, on the web site.</p>	Huerta-Enochian/Laughead / Hinrichsen	Pending
Arrangements 2017 Annual Meeting	<p>John Williams, III, proposed the selection of the JW Marriott Resort in September for the 2017 Annual Meeting. The LA Caucus will select an arrangements chair as Dr. Williams is the Program Chair.</p>	Adams	Completed
			Pending
			Pending

<p>New Business</p>	<p>Frank Lynch Essayist - If there were two resident/fellow submissions that would merit oral presentation, could two Frank Lynch Awards be given in the same year? (note, a Frank Lynch Award was not given in 2012). One presentation could be focused on basic science research and the other on clinical issues. The Lynch award is \$2,200 vs. \$1,500 for the Adams stipends. This requires further discussion at the Board and general membership level and would require a policy change.</p> <ul style="list-style-type: none"> ❖ The requirement for attendance at the Annual Meeting by Society Guests was discussed and a bylaws change was recommended. <p>ARTICLE I Membership Section 3 (e) Under most circumstances approved Society Guests will be invited to participate in the scientific program at the Annual Meeting at least one year after their approval by the Board of Directors at an Interim Board Meeting. However, should the Program Committee or the Board of Directors require additional presentations at an Annual Meeting an invitation to participate in the scientific program may be offered to current Caucus Guests at the following Annual Meeting, as a Guest of the Board of Directors: if recommended by their host Caucus, the Program Committee, and approved by the Board of Directors. The presentation delivered by special invitation as a Guest of the Board of Directors will meet the Society's requirement for participation in the scientific program however the guest will be required to attend the subsequent Annual Meeting following their approval and ranking as a Society Guest by the membership of the host Caucus and Board of Directors as outlined in Article I, Section 3 (d) above. Under special circumstances this requirement to attend the subsequent annual meeting as a Society guest may be waived with the Board of Directors approval.</p> <ul style="list-style-type: none"> ❖ Tom Gaylord has served as CME Coordinator for two terms. He will mentor Brian Acacio in that role. ❖ Karen Adams (Program Chair 2016) suggested that the Society Member attendees rank the Adams posters to select the Charles Kimball Award. The Board felt that the process would be too complicated and the selection should continue to be made by the Program Committee. ❖ Craig Towers (a former Society member, now in Tennessee), requested that his survey on amniocentesis be distributed among the PCOGS membership. The Board affirmed that PCOGS members' contact information should not be shared or distributed. Membership surveys would be considered if the study was done in preparation for a Society presentation. <p>The Board recommends that the Society have policy changes prohibiting discrimination and sexual harassment.</p>	<p>Cohen Policy Changes Board/Membership</p>	<p>Pending</p>
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The proposed policy changes were sent electronically to the Board after the Interim Board Meeting and will be discussed by the general membership at the Annual Business Meeting.

PCOGS

Policy Change Recommendation

Non Discrimination Policy

The Pacific Coast Obstetrical and Gynecological Society does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of members and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, members, candidates, guest speakers, scholarship candidates and recipients. The Society's nondiscrimination policy also extends to the industry supporters of the Society, whether by education grants or by exhibits.

The Pacific Coast Obstetrical and Gynecological Society is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation

Sexual Harassment Policy PCOGS 2015

It is the policy of the Pacific Coast Obstetrical and Gynecological Society that all members and employees are responsible for ensuring that the workplace and meetings are free from sexual harassment. Because of the Pacific Coast Obstetrical and Gynecological Society's strong disapproval of offensive or inappropriate sexual behavior at work and meetings, all employees and members must avoid any action or conduct which could be viewed as sexual harassment. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexually harassing nature, when: (1) submission to the harassment is made either explicitly or implicitly a term or condition of employment or membership ; (2) submission to or rejection of the harassment is used as the basis for employment or membership decisions affecting the individual; or (3) the harassment has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Any employee or member who has a complaint of sexual harassment at work or meetings by anyone, including supervisors, fellow members or visitors, should first clearly inform the harasser that his/her behavior is offensive or unwelcome and request that the behavior stop. If the behavior continues, the employee or member must immediately bring the matter to the attention of his/her supervisor. If the immediate supervisor is involved in the harassing activity, the violation should be reported to that supervisor's immediate supervisor, the Caucus Chair and/or a member of the Board of Directors, who can be reached at (contact members only site at www.pocgs.org). If a supervisor, Caucus

	<p>Chair and or Board Member knows of an incident of sexual harassment, they shall take appropriate remedial action immediately. If the alleged harassment involves any types of threats of physical harm to the victim, the alleged harasser may be suspended or expelled from the Society. During such suspension, an investigation will be conducted by the Pacific Coast Obstetrical and Gynecological Society Board of Directors. If the investigation supports charges of sexual harassment, disciplinary action against the alleged harasser will take place and may include termination or expulsion from the Society. If the investigation reveals that the charges were brought falsely and with malicious intent, the charging party may be subject to disciplinary action, including termination or expulsion from the Society.</p> <p>NOTE: In response to comments received about the sexual harassment policy after the IBM, it was decided to create a task force assigned to refine the wording of the policy.</p>		
<p>VI. Adjournment</p> <p>Future Meetings</p>	<p>The meeting was adjourned at 4:10 pm by President Phillip Patton</p> <p>The First Board of Director's Meeting will be on Wednesday, September 2, 2015 from 4:00-6pm (Maui Room)</p> <p>The First Business Meeting will be on Thursday, September 3, 2015 from 1:00 -1:45 pm (Kahuku Ballroom)</p> <p>The Second Business Meeting will be on Saturday, September 5, 2015 from 12:30 – 1:00 pm (Kahuku Ballroom)</p> <p>The Second Board of Director's Meeting will be on Saturday, September 5, 2015 from 1:00 – 4pm (Maui Room)</p> <p style="text-align: center;">2015 Annual Meeting Turtle Bay Resort Kahuku, Oahu, Hawaii September 2-6, 2015</p>		

Respectfully submitted,

Fung Lam, M.D.

recorded 3/8/2015 Revised 8/17/2015

Fung Lam, M.D.
Secretary-Treasurer

Date 8/18/2015