

PACIFIC COAST OBSTETRICAL AND GYNECOLOGICAL SOCIETY

GUIDELINES FOR PREPARING ABSTRACT TO BE PUBLISHED IN THE ANNUAL MEETING PROGRAM

PLEASE NOTE ALL ABSTRACTS, INITIAL AND FINAL, ARE SUBMITTED THROUGH THE SOCIETY'S WEB SITE. PLEASE SEE LINK UNDER "AUTHORS" TAB ON WEB SITE TO OPEN THE ABSTRACT SUBMISSION FORM.

The abstract should fit inside an area that is about 8"x5" using no smaller than the 10 font in Times New Roman style.

Guidelines for Abstracts:

1. Title is in capital letters, flush with the left margin of the box. Titles should include key words that reflect the content of the abstract. Abstracts should adequately describe the objectives and results of the research. Each abstract should contain: (a) **Objective**: an introductory sentence indicating the objective and purpose of the study; (b) **Design**: a briefly worded description of the study design; (c) **Results**: a summary of new previously unpublished data and results; (d) **Conclusion**: a statement of the study's conclusion.
2. Abbreviations may be used in the title and text of abstracts if they are defined. Spell out the term in full at first mention and follow with the abbreviation in parentheses.
3. All sources of support of this research should be identified on the abstract.
4. PROOFREADING IS ESSENTIAL. Typographical errors and deviations from good English usage will be apparent in the published abstracts.

If you have questions, or if you need assistance, please contact the Society Administrator – pcogshinrichsen@pcogs.org .

