

**PACIFIC COAST OBSTETRICAL AND GYNECOLOGICAL SOCIETY  
MINUTES  
THE WESTIN- SAN FRANCISCO AIRPORT  
INTERIM MEETING THE BOARD OF DIRECTORS  
SATURDAY, MARCH 18, 2017**

**Attendance**

**Board of Directors**

Kathleen Bradley, Los Angeles Caucus Chair  
 Aaron Caughey, Editor of Scientific Proceedings  
 Dean Coonrod, Assistant Secretary  
 Martha Goetsch, Historian  
 Arzou Ahsan, San Francisco Caucus  
 David Lagrew, President-Elect  
 Fung Lam, Secretary Treasurer  
 Dale Reisner, Seattle Caucus Chair, Arrangements Chair 2018  
 Laura Greenberg, Portland Caucus Chair  
 Tom Powers, Past-President  
 Patricia Robertson – President  
 Heidi Wittenberg, Member at Large

**Society Administrator**

Linda Hinrichsen

**Invited Guests**

Brian Acacio, CME Coordinator  
 James Macer- Arrangements Chair 2017  
 Lori Marshall, Program Chair, 2018  
 John Williams III, Program Chair 2017

**Unable to Attend**

Bob Israel- Industry Liaison

TOPIC	DISCUSSION/ CONCLUSION/ RECOMMENDATIONS	ACTION PLAN/ PERSON RESPONSIBLE	STATUS
<b>Call to Order</b>	The 2017 PCOGS Interim Board Meeting (IBM) was called to order by President Patricia Robertson at 10:01 am. Members of the Board and invited guests were welcomed and introductions made.	-All	Completed
<b>2019 Meeting Plans</b>	Ronald Reinsch, Arrangements Chair 2019 (Call-in) The members of the Board had concerns about the proposed site for the 2019 meeting at the Bacara Resort in Santa Barbara. The reason was the room costs. The members of the Board felt we would have poor attendance because of the rates in excess of \$385 when parking, resort fees and taxes are added in. Also of concern was the minimum for F&B of \$85,000. Places that were mentioned that the Board members expressed as possible sites were the Hilton at Torrey Pines and The Inn at Ojai as well as the Rancho Bernardo Inn. The online prices for the Hilton started at \$260 and the Inn at Ojai started at \$369. The online price for the Rancho Bernardo Inn started at \$229 and went up from there. The Board asked Arrangements Chair, Ron Reinsch, and San Diego/AZ Caucus Chair, Dean Coonrod, to explore other options for the 2019 annual meeting location and report back to Secretary/Treasurer Lam.	New site for 2019 meeting	Ronald and Caryl Reinsch Fung Lam

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<p><b>Approval of minutes</b></p> <p><b>Comments of the President</b></p>	<p><b>Approval of Minutes</b>  <b>Minutes of the 2016</b> first and second Meetings of the Board of Directors and the first and second Business Meetings were approved as distributed.</p> <p>An overview of the themes (education, diversity and leadership) for the 2017 meeting was presented by President Patty Robertson.</p>	<p>Robertson</p>	<p>Completed</p>
<p><b>Report of the Secretary-Treasurer</b></p>	<p>The eighty-third annual meeting of the Society was held at The Sun Valley Inn Resort and Spa, Sun Valley, Idaho with the Portland Caucus as host. Glenn Huerta-Enochian and the arrangements committee provided an excellent social program and local arrangements. Karen Adams and her program committee produced an outstanding scientific program. The scientific sessions included twelve lectures, eight by Fellows; four by invited guests. Fellows and invited guests presented sixteen scientific papers. Invited speakers include Alexandra Rzepka, the Frank Lynch Memorial Essayist, “Disparities in the Recommendation of Fertility Preserving Therapy to Young Native American Women with Endometrial Cancer”; Rachel Adams, Hospitality and Events Manager of Bethel Heights Vineyard, Salem Oregon, “The Oregon Story: How the Willamette Valley Made Its Mark on the World of Wine”; Mark Woodland, Keynote Lecture, “Promoting Physician Satisfaction; Reinvigorating Empathy in the Clinical Learning Environment”; and Presidential Choice Lecture, Mark Walters, presented “Hysterectomy: Which way to Go?”. Fellow, Mark Nichols, presented the James &amp; Joan Caillouette Lectureship, “Family Planning: A Look Back and a Look Forward”. The Ted Adams poster presentations were presented by five residents/fellows. The winning poster, selected by the Program Committee, went to Neetu Khurana Sodhi of Kern Medical, “Metabolic Syndrome and Glucose Intolerance After Gestational Diabetes Mellitus: What Comes First, the Chicken or the Egg?”.</p> <p>Tom Powers completed his year as president at the second business meeting and will continue on the Board as Past President. Patty Robertson was installed as president for 2017. Dave Lagrew was elected to President-Elect, Fung Lam to Secretary/Treasurer, Dean Coonrod to Assistant Secretary and Heidi Wittenberg to Member at Large. Additional Board members for 2017 are Dean Coonrod, Chair San Diego/Arizona Caucus; Kathleen Bradley, Chair Los Angeles Caucus; Arzou Ahsan, Chair San Francisco Caucus; Laura Greenberg, Chair Portland Caucus and Dale Reisner, Chair Seattle Caucus. Aaron Caughey serves as Editor of Scientific Proceedings and Martha Goetsch serves as Historian.</p> <p><b><u>2016 ANNUAL MEETING</u></b>  Liaison Chair Robert Israel did exceptionally well receiving \$22,000 in grants from six companies, and \$35,100 from 20 companies attending as exhibitors for a total of \$57,100.</p> <p>The Sun Valley meeting had a total income of \$202,400. All invoices have been paid to date. The total meeting expenses (projected) \$192,871.60 (some expenses still pending). The projected surplus of \$9,528.40 is</p>	<p>Fung Lam</p>	

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	<p>substantially more (\$29,443.73) than the projected budget deficit of &lt;- \$19,915.33&gt;. Glenn and Kathie Huerta-Enochian are to be congratulated for their outstanding efforts as arrangement chairs!</p> <p>The Turtle Bay Resort meeting had a total income of \$254,550. The total meeting expenses were \$277,668. The deficit of &lt;\$23.118 &gt; is substantially less (26,672) than the projected budget deficit of &lt;- \$49,790&gt;.</p> <p>The Ritz Carlton-Dove Mountain in Marana meeting had a total income of \$195,667.71 with total meeting expenses of \$274,832.64. There was a deficit of <u>+\$79,164</u> which were drawn from the PCOGS General Funds and was substantially more &lt;-\$50,494.97&gt; than the projected budget deficit of &lt;- \$28,669.96&gt;.</p> <p>The Marcus Whitman in Walla Walla meeting had a total income of \$160,026.06 with total meeting expenses of \$111,570.97. There was a surplus of <u>+\$48,455.09</u> which were deposited into the PCOGS General Funds and was substantially more than the projected budget surplus of {+ 12,089.52}. Averaging the 2013 and 2014 meetings results in a net deficit of -\$30,708.91 drawn from the general funds.</p> <p><b><u>2016 SOCIETY FINANCES</u></b>  The Society's 2016 year-end financial balance on Quicken was \$405,239 (2015-\$572,263, 2014-\$479,204.50, 2013- \$558,301.68, 2012-\$525,248.30, 2011-\$531,14, 2010- \$514,074). The total does not include deposit for the 2017 meeting at Palm Desert. To date, \$34,900 have been deposited towards 2016 dues. Our financial reserves are currently held in two CD accounts: First Republic (A) \$25,646. (@1.1%, and First Republic (B) \$25,277 (@0.30%). The Umpqua CD Umpqua Bank {(A) \$105,753 (@1.5% } became mature on 2/22/14 and these assets were invested in our new Baird Investment Accounts. Our Bank of America accounts at year end were: checking- \$47,580, (2015-\$44,899.43) and Maximizer Savings- \$10,005 (2015-\$10,002). The 2013 \$40,000 Caillouette Lectureship Fund donation was deposited into the Baird Investment account. Our First Republic checking account at year-end was \$35,172 (2015-\$65,172.21) Total liquid assets- \$307,481 (2015-\$274, 844).</p> <p><b><u>INVESTMENT COMMITTEE</u></b>  In November 2013 the Investment Committee met. Robert W. Baird &amp; Co. were selected to manage our reserve fund investment portfolio. On the Investment Committee's recommendation; (1) The President, President-elect and Secretary-Treasurer shall be signatories to the account. (2) A conservative investment strategy for moderate growth was formulated. (3) Departures from the basic investment strategy would require approval of the investment committee and/or Board Approval (4) \$250,000 of reserve funds should be layered into the Baird investments over the next several fiscal quarters (5) The Caillouette Fund should be invested in these accounts. {Lectureships should be drawn from the General Funds until additional donations are made to the Caillouette Fund}. (6) A portion of the Memorial Funds should be invested into these accounts. In Q4, 2014, \$100,000 was transferred to the Baird Investment account and \$5000 to be held in a liquid cash account. To date (Q4-2015) a total of \$250,000 has been transferred to the Baird Investment Account. The Q-4, 2016 total portfolio balance was \$256,557. (2015- \$248,081).</p>		

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	<p><b><u>LIABILITY INSURANCE</u></b>  Our Board of Directors liability insurance had been covered by Philadelphia LIC, who revised their quote in 2013 to \$1,483.00 and USLI came in at \$1,450.00. Although this is only a \$33.00 difference, there is quite a difference in the coverage. Philadelphia combines the \$1,000,000 limit for the D&amp;O and EPLI whereas USLI provides each \$1,000,000 limit separately. This means it has twice the limits, which is much broader coverage. It was noted in securing this insurance policy that the Society should have a written policy in dealing with Discrimination and Sexual Harassment. A policy on Discrimination was approved at the 2015 Annual Meeting. The Sexual Harassment policy was approved at the 2016 Annual Meeting.</p> <p><b><u>CAUCUS FUNDS</u></b>  At the 2010 Interim Board Meeting, the Board approved the consolidation of the Caucus Funds into the general Society Funds. Three Caucus reserve funds were rolled over into the General Funds. The Caucus dues are now collected with the annual Society dues. The cost of the Caucus dinners have been an ongoing issue and will be further discussed at the 2017 Annual Business Meeting. Caucus Chairs will be updated on their caucus bank balances.</p> <p><b><u>MEMORIAL FUNDS</u></b>  With market dynamics the Memorial Funds suffered significant setbacks in 2008 and early 2009 and the Board elected to not draw funds from the Memorial accounts in 2008 to support the Lynch/Adams/Kimball awards. Fortunately, in 2009 we realized a significant improvement in the market performance of our funds and were able to withdraw \$13,323.58 from the Memorial Funds in support of the 2009 Lynch/Adams/ Kimball scholarships and still gained 24.7% over the previous year. In 2010, \$13,430.78 was withdrawn in support of the 2009 Lynch/Adams/ Kimball scholarships. In 2011, \$13,430.78 was withdrawn in support of the 2010 Lynch/Adams/ Kimball scholarships. In 2012, \$11,525.65 was withdrawn in support of the 2011 Lynch/Adams/ Kimball scholarships. In 2013, \$12, 348.71 was withdrawn in support of the 2012 Lynch/Adams/ Kimball scholarships. In 2014, \$14,700 was withdrawn in support of the 2013 Lynch/Adams/ Kimball scholarships. In 2015, \$24,086 was withdrawn in support of the 2014 Lynch/Adams/ Kimball scholarships. With the dramatic market fluctuations in 2016 (Chinese recession, Brexit ant the U.S. elections, the 2015 and 2016 Memorial Fund withdrawals were deferred).  The 2016 year-end Memorial Fund values were: <b>Ted Adams</b>; \$246,146, ('15-\$ 224,402 , '14- \$275,520.44,'13-\$260, 798.11, '12- \$234,461.90, '11-\$211,889.86 '10-\$217,090 '09- \$204,047), <b>Frank Lynch</b>; \$72,478 ('15-\$68,382.68, '14-\$78,399.80, '13- \$74,005.73, '12- \$64,012.32, '11-\$56,307.72 '10-\$57,380- '09-\$54,603.04), and <b>Charles Kimball</b>; \$60,379 ('15-\$56,968.33 ('14-\$66,921.27,'13-\$63,802.25, '12- \$57,564.59, '11 \$49,820.43 '10: \$50,104 '09-: \$45,706) for a total of \$357,588,10 ('14-\$398,606.09, '12- \$356,038.81, '11 \$318,018 '10: \$324,574 '09: \$304,357). The 2014 Memorial contributions were \$4.740 ('14-\$5,145). Forty-one members honored 24 passed members with contributions to the following funds: Ted Adams \$1380 ('14-\$1,935, 13-\$2,535), Frank Lynch \$945-( '14-\$595,'13-\$1,920), and Charles Kimball \$580- ('14-\$520, '13-\$1,325). The Caillouette donations were \$1,835('14-\$2,095). To date members have contributed \$3,690 for the 2016 Memorial Funds (2016 \$2,330). The donations were; Lynch-\$435, Adams-\$550, Kimball- \$460 and</p>		

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	<p>Caillouette \$775. \$1,470 was donated to the general memorial fund, of which \$810 was designated to honor Bill Parer. <b>Because of the downturn and extreme fluctuation in the stock market in 2016 due to the Chinese recession, Brexit and the U.S. elections, the reimbursements for the 2015 and 2016 meetings have been deferred to this year (with a double digit rebound).</b> Our Memorial Funds continue to be deposited with and invested by the California Medical Association Foundation through Wells Fargo Advisors. With continued donations, we will be able to provide support for the Frank Lynch and six Ted Adams scholarships for the 2017 meeting.</p> <p><b><u>FINANICAL SUMMARY</u></b></p> <table border="1" data-bbox="367 544 1543 938"> <thead> <tr> <th></th> <th>2011</th> <th>2012</th> <th>2013</th> <th>2014</th> <th>2015</th> <th>2016</th> </tr> </thead> <tbody> <tr> <td><b>Year-End Balance</b></td> <td>\$531,140</td> <td>\$525,248</td> <td>\$558,301</td> <td>\$479,204</td> <td>\$572,263</td> <td>405,239</td> </tr> <tr> <td colspan="7"><b>Memorial Funds</b></td> </tr> <tr> <td>Ted Adams</td> <td>\$211,889</td> <td>\$234,461</td> <td>\$260,798</td> <td>\$268,092</td> <td>\$232,237</td> <td>\$246,146</td> </tr> <tr> <td>Frank Lynch</td> <td>\$56,307</td> <td>\$64,012</td> <td>\$74,005</td> <td>\$77,276</td> <td>\$68,382</td> <td>\$72,478</td> </tr> <tr> <td>Charles Kimball</td> <td>\$49,820</td> <td>\$57,564</td> <td>\$63,802</td> <td>\$66,291</td> <td>\$59,968</td> <td>\$60,379</td> </tr> <tr> <td><b>Total Memorial</b></td> <td>\$318,018</td> <td>\$356,038</td> <td>\$398,606</td> <td>\$411,660</td> <td>\$357,588</td> <td>\$379,004</td> </tr> <tr> <td><b>Total Assets</b></td> <td>\$849,158</td> <td>\$881,286</td> <td>\$956,907</td> <td>\$890,864</td> <td>\$929,851</td> <td>\$784,243</td> </tr> </tbody> </table> <p><b><u>MEMBERSHIP</u></b></p> <p>Eight Society guests were approved as candidates by the Fellowship in attendance and by the Board of Directors. All eligible Society Guests were elected after balloting by the membership. They are Fred Coleman (Portland), Barbra Fisher (Portland), Jennifer Melville (Seattle), Carol Morcos (Portland), Laura Norrell (San Francisco), Bettina Paek (Seattle), Suzanne Peterson (Seattle) and Adrienne Wesol Seattle). The Society extends a warm welcome to all of the new members. Letters of acceptance to the Society with congratulations have been sent and Certificates of Membership will be sent to our new members. Use of Survey Monkey for the balloting process went well. Survey Monkey works well for balloting and definitely streamlines the ballot results process. Thanks to everyone who used Survey Monkey to complete the ballot.</p> <p>The Society has learned of the deaths of Bill Parer (SF), Lester Hibbard (LA), Ron Millard(SEA), Hampton W. Irwin(SEA) and Russel K. Larors Jr. (SF). They were major contributors to PCOGS and will be missed.</p> <p>Our current membership is now 305 with 236 active Fellows and 69 Retired Fellows. In addition, there are 9 Non-Resident Fellows, and 4 Honorary Fellows with 76% Fellows vs. RF + F. 47 Fellows paid dues as "Semi-Retired".</p>		2011	2012	2013	2014	2015	2016	<b>Year-End Balance</b>	\$531,140	\$525,248	\$558,301	\$479,204	\$572,263	405,239	<b>Memorial Funds</b>							Ted Adams	\$211,889	\$234,461	\$260,798	\$268,092	\$232,237	\$246,146	Frank Lynch	\$56,307	\$64,012	\$74,005	\$77,276	\$68,382	\$72,478	Charles Kimball	\$49,820	\$57,564	\$63,802	\$66,291	\$59,968	\$60,379	<b>Total Memorial</b>	\$318,018	\$356,038	\$398,606	\$411,660	\$357,588	\$379,004	<b>Total Assets</b>	\$849,158	\$881,286	\$956,907	\$890,864	\$929,851	\$784,243		
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<p><b>2017 Meeting Budget</b></p> <p><b>Report of the Assistant Secretary</b></p>	<p><b><u>FUTURE MEETINGS</u></b></p> <p>Plans for the 2017 Meeting hosted by the L.A. Caucus at the J.W. Marriott Palm Desert Springs Resort November 1- November 5, 2017, are well underway. A site visit was conducted in October, 2016 by President Patty Robertson, Arrangements Chair Jim Macer (Cindy) Administrator Linda Hinrichsen and Secretary Treasurer Lam. The resort site is spectacular and we hope everyone will join us in Palm Springs, California this fall for the 84rd Annual meeting. The Seattle Caucus has already contracted The Coeur d’Alene for the 9/26 to 9/30, 2018 meeting. The San Diego/Arizona Caucus is hosting the 2019 meeting and the Board will help decide on the contract specifics proposed for the Bacara Resort and Spa- Santa Barbara, CA. (October 23- October 27, 2019).</p> <p>Our membership continues to grow and with significant support from industry and income from reserve funds the Society continues to carry a reserve of approximately 2x anticipated annual costs. With an expanding membership and financial support, we will be able to sustain our activities and mission, however, with increasing costs and overhead, our income sources and expenditures will need to be carefully managed.</p> <p>The 2017 Meeting Budget was approved by the Board without changes.</p> <p>Transactions from 2001 through 2014 are completed and posted on the PCOGS website. It is anticipated that the 2015 and 2016 Transactions will be completed soon.</p> <p>The Society has become aware of the death of Lester Hibbard. He was elected to membership in 1961. He was a member of the Los Angeles Caucus and transferred to the San Francisco Caucus when he retired.</p> <p>The updates and edits to the website for 2016 are current, all meeting minutes of the Society and those of each caucus forwarded have been posted. The “reimbursement request” for submitting expenses through the web site is working well for both Society members and fellows/residents.</p> <p>Finalized abstracts and reviewable manuscript submissions through the website continues to go well as does submissions from fellows/residents. The online request for “pre-review” is available for both article submission and updating. Dr. Caughey will be notified by e-mail when an author requests a pre-review.</p> <p>Survey Monkey now includes the annual meeting evaluation form, initiated at the 2016 annual meeting. This went well with 123 attendees completing the evaluation form and 3 paper evaluations submitted for entry. The 2017 “sign up” for activities and events will also include a line requesting the email address where the attendee would like to receive the electronic evaluation form. The evaluation form is set up to follow the schedule in the booklet. This is a huge undertaking. ACOG received the meeting evaluation summary electronically two weeks following the meeting and post meeting survey to close the 2017 meeting on</p>	<p><b>Dean Coonrod</b></p>	

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<p><b>Administrator's report</b></p>	<p>February 3<sup>rd</sup>,2017.</p> <p>Items that can be accessed by members only, logon/username/password required to view.</p> <ul style="list-style-type: none"> <li>-A digital roster is now available on the web site under the "Society Info" tab. "Membership Roster".</li> <li>-A digital copy of the 2016 annual meeting program booklet can be found under the same tab, "Digital Meeting Program".</li> <li>-Photos of the 2016 annual meeting can also be found under the "Meetings" tab, "2016 Annual Meeting Photo Gallery."</li> <li>-Several PowerPoint lecture files were added to the "Meetings" tab, "Annual Meeting Lectures" dropdown.</li> </ul> <p>The Spring, Summer and Winter Newsletters were distributed electronically as well as concurrent posting on the Society Website. Members without e-mail access received the newsletters by US mail. The Society has a FaceBook page with a public domain and an (invite only) Group where we would store pictures and PDF files.</p> <p>Linda Hinrichsen announced that she will retire after the 2020 Annual Meeting after 38 years of outstanding service. Plans will have to be made for the formidable task to find a replacement for the Society Administrator position.</p> <p>2016 Meeting- all meeting items that were available were uploaded to the ACOG online application to begin the process of closing the 2016 meeting. The online meeting evaluation spreadsheet is available, on request, by email.</p> <p>The online abstract submission form was launched and used by Society guests and Fellows. This should expedite the CME application process.</p> <p>Past dues payments. Final notices were mailed to 32 members who were in arrears for 2015 and 2016 dues payments.</p> <p>More meeting information is being collected each year. Event Planner Pro- <a href="http://eventpro-planner.com/">http://eventpro-planner.com/</a> is a program suggested by Patti Daskalos and evaluated by Glenn Huerta-Enochian. This program could streamline the meeting planning process and warrants consideration.</p> <p>Timelines for the Program Committee and resident/fellow submissions/decisions were included in the report.</p> <p>Conflict of Interest forms were distributed and signed by the Board members.</p>	<p>Linda Hinrichsen</p>	

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<b>Report of the Editor of Scientific Proceedings</b>	<p>Six presentations from the 2015 annual meeting were published in AJOG or alternate journals and will be listed in the 2017 annual meeting booklet.</p> <p>10 manuscripts from the 2016 Annual meeting were submitted to AJOG. One (10%) was accepted for publication, “Women’s Beliefs About Purpose and Value of Routine Pelvic Examinations”, by Laura Norrell. Submissions to other journals are being tracked. (“Impact of Morcellator Removal from the OR of an HMO Gynecology Practice” by Adrienne Wesol has since been published in the <i>European J. Obstet Gynecol Reprod Biol</i> for a 20 % rate)</p> <p>AJOG has discontinued the annual AJOG meeting held at the time of the ACOG annual clinical and scientific meeting. As the ACOG ACM has been shortened and compressed, it is difficult for representatives of the societies affiliated with AJOG to include this meeting in their schedules. The annual AJOG summary will be sent by email.</p> <p>Contacts for residency/fellowship programs will be set up at each of the teaching institutions to encourage participation and manuscript submissions. This is critical in the long term to maintain interest in membership.</p>	Aaron Caughey	
<b>Program Committee 2017</b>	<p>The 29 proposed presentations were reviewed. Andrea Jackson will be the Presidential Choice Lecture. Michael Policar will present the Caillouette Lecture and Cameron Barrows will present the Special Interest Lecture. There will be 13 Society Guests and two early presenters for the 2017 meeting, Linda R. Nelson (San Diego/Arizona) Caucus and Laurence Shields (Los Angeles Caucus). They attend the 2017 meeting as guests of the Board of Directors.</p>	John Williams III	
<b>Review and Approval of Guests</b>	<p><b>Caucus Guests for 2017-</b> Los Angeles Caucus: Margaret Bates, Jenny Jaque, Chasity Jennings-Nunez, Heather Macdonald, Melissa Natavio, Lili Sheibani Wei, Erica Wang; Portland Caucus: Keith Balderston, Sophia Lannon; San Diego/AZ Caucus: Larissa Romero; San Francisco Caucus: Dana Gossett, Peter Lim; Seattle Caucus: Kristina Eaton, Joshua Press.</p> <p><b>Society Guests for 2018-</b> Los Angeles Caucus: Bruce B. Lee (sponsor Jim Macer), Allan S. Lichtman (sponsor Bob Israel), Laurence Shields, <i>early presenter 2017</i>, (David Lagrew); Portland Caucus: Amy Card (sponsor Jodell Boyle), Abby Furukawa (sponsor Megan Bird), Laura Korman (sponsor Laura Greenberg); San Diego/AZ Caucus: Joel Barkley (sponsor Dean Coonrod), Kelly Helms, requested and Board approved defer from 2017 presentation, (sponsor Sarah Snell), Laura Mercer (sponsor Maria Manriquez), Linda Nelson, <i>early presenter 2017</i>, (sponsor David Greenspan); San Francisco Caucus: Izumi Cabrera (sponsor Kathy Gregory); Seattle Caucus: Michelle Benoit (sponsor Jane Dimer).</p> <p>Linda Nelson and Laurence Shields have been invited as guests of the Board to present at the 2017 annual meeting. Drs. Nelson and Shields will complete their membership process at the 2018 annual meeting, attending as guests of the Society. Also invited as guests of the Board of Directors are guest speakers Cameron</p>		



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<p><b>Audit Committee</b></p>	<p>Barrows, PhD of UC Riverside combined luncheon speaker, Andrea Jackson, MD Presidential Choice Lecture and Michael Policar, James C. &amp; Joan Caillouette Lecture.</p> <p>Paula Bednarek (sponsor Martha Goetsch), Kurt Finberg (sponsor Brian Acacio), Juan Gonzalez-Velez (sponsor Patty Robertson), Shauna Hicks (sponsor Melanie Plaut), Brenda Houmard (sponsor Lori Marshall), Lena Kim (sponsor Patty Robertson), Jeannette Lager (sponsor Patty Robertson), Kathryn Macaulay (sponsor Ron Reinsch), Malcolm Munro (sponsor Rick Paulson), Philippa Ribbink (sponsor Wendy Smith), Kirsten Salmeen (sponsor Patty Robertson), Brian Shaffer (sponsor Aaron Caughey), and Debra Wickman (sponsor Dean Coonrod) are attending the 2017 annual meeting as Society guests and will present orally. Christopher O'Reilly-Green (sponsor Bill Parer) and Kristina Roloff (sponsor Guillermo Valenzuela) presented as guests of the Board at the 2016 annual meeting. They attend the 2017 annual meeting as Society guests to complete the membership process.</p> <p><b>Personal guests-</b> Cheryl Albuquerque (sponsor Kathleen Bradley), Richard Benoit (sponsor Kathleen Bradley), Lejla Delic (sponsor Kathy Gregory), Think H. Duong (sponsor Rosetta Willis-Hassan), Aaron Epstein (sponsor Bob Israel), Katie Fitzpatrick (sponsor Gary Hoffman), Cristiane Guberman (sponsor Bob Israel), Alexandra Haessler (sponsor Kathy Gregory), Douglas Madsen (sponsor Dale Reisner), Brian Nguyen (sponsor Bob Israel), Avita Pahwa (sponsor Bob Israel), Tamula Patterson (sponsor Rosetta Willis-Hassan), Kevin Gia-Le Phung (sponsor Bob Israel), Margareta Pisarska (sponsor John Williams), Kerry Price (sponsor Marc Winter), Emily Rangel (sponsor Duncan Neilson), Asma Saraj (sponsor Michael Fassett), Dennis Scribner (sponsor Marilyn Laughead), Tanya Sorensen (sponsor Dale Reisner), Hindi Stohl, (sponsor Bob Israel), Leslee Subak (sponsor Patty Robertson) and Veronique Tache (sponsor Patty Robertson).</p> <p>The Society's financial records were reviewed and found to be appropriate.</p> <p><b>Kathy Gregory (not in attendance)</b> has been researching options for distributing photographs from the Annual meeting. These options include; smaller albums, DVDs, thumbdrives, cloud storage and social media. The Board has approved the purchase of iPads for use in the hospitality suite.</p> <p><b>Historian, Martha Goetsch,</b> has been researching the UCSF archives for historical information of past PCOGS members Frank Lynch (first PCOGS President) and Alice Maxwell (first woman member). She has also been researching the proceedings of the first Society Meeting in 1931. The "Historian's Corner" is now a drop-down feature of the Society website.</p> <p><b>Tom Powers (A-V Chair)</b> reports that the computer and projector are working well. The Board has approved providing a room at the annual meeting for the A-V Chair.</p>		

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<b>Report of the Industry Liaison Chair</b>	<p>Robert Israel (unable to attend), notified the Board that 60 companies have been contacted for financial support of our 2017 Annual Meeting. It is increasingly difficult to obtain educational grants. A preliminary program and budget is needed before grant applications can be made. The exhibition fee has been increased from \$1,500 to \$1,800 (in compliance with ACOG guidelines). To date 6 exhibits have been funded with up to 20 exhibits expected. We need to be mindful to provide adequate space for the exhibitors (8 feet x 10 feet spaces for 20 to 25 potential exhibits). We will continue to invite industry representatives to our Wednesday reception evening event. We will continue to have a “Prize Drawing” for exhibit attendance.</p> <p>A request was received from a possible exhibitor for a “pre-meeting” attendance listing. The Board approved providing a listing of registered attendees 1 month prior to the meeting. As is established policy, the Society does not share/sell/distribute members’ contact information with outside entities.</p>		
<b>2017 Arrangements Committee</b>	<p>2017 Arrangements Chair, Jim Macer (LA) presented the plans for the 2017 meeting to be held at the Marriott Palm Desert Resort. Tania Esakoff will assist in arrangements. The meeting was originally to be held 9/12/17 -9/18/17. There was concern about the extreme desert heat in September. We were able to reschedule the 2017 meeting to 10/31/17 to 11/5/17 when the weather would be more temperate. The dates have been changed. This destination resort offers world–class amenities including golf, hiking, birding, cycling, spa facilities.</p>		
<b>2018 Arrangements Committee</b>	<p>The Seattle Caucus has chosen Coeur d’Alene for the 2018 annual meeting to be held September 26-30, 2018. A site visit will be planned. Dale Reisner will be the Arrangements Chair for the 2018 meeting.</p>		
<b>New Business</b>	<p><b>BYLAW, POLICY AND STANDING RULE CHANGE RECOMMENDATIONS –</b></p> <p>The Member at Large position on the Board has allowed for better representation of our membership. The proposed change - increase the number of Members at Large and will allow new Society members to participate in leadership roles.</p> <p><b>Article II</b> Management Section 1. The business affairs of the Society shall be managed by the Board of Directors. Section 2. The Board of Directors shall be composed of (a) the officers of the Society (Article IV, Section 1), (b) the Past President, (c) the Caucus Chairmen, and (d) the Editor of Scientific Proceedings, and (e) a <u>Member at Large.</u></p>		

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	<p>a. The Member at Large shall be a Fellow of the Society for less than 5 years at the time of nomination and election and will serve a three year term. A Fellow may not serve as the Member at Large more than a single 3 year term.</p> <p><b>The Change</b></p> <p>Section 2. The Board of Directors shall be composed of (a) the officers of the Society (Article IV, Section 1), (b) the Past President, (c) the Caucus Chairmen, and (d) the Editor of Scientific Proceedings, and (e) <b>Two Members at Large</b>.</p> <p><b>Caucus dinners-</b> The Society will subsidize the Caucus dinners at \$35 per person from the General Funds. The Lynch and Ted Adams residents/fellows will be covered from the General Funds.</p> <p><b>Powerpoint</b> presentations of the lectures will be made available on the PCOGS website. The authors will be emailed a request for permission and they can opt-out.</p> <p><b>Audit Committee:</b> Arzou Ahsan and Laura Greenberg will replace Joel Cohen and Maria Manriquez on the Audit Committee.</p> <p><b>Industry Liaison-</b> Bob Israel has been outstanding in this role. Other Society members should be enlisted for future participation in fund-raising.</p> <p><b>Society Ballots-</b> The suggestion was made that adverse votes would require comments. There was a discussion about caucus balloting and the ranking of proposed Caucus and Society guests. At the 2016 IBM, a motion was made “Adverse votes cast for either Caucus or Society guests require an explanation. Adverse votes without an explanation will not be included in the totals/percentages of the ballot results.” The motion was seconded and passed. Some argued that removing the anonymous ballot would put a “chill” on the voting process. It was pointed out that vetting a candidate and open discussion should take place at caucus meetings.</p> <p><b>Memorial Funds-</b> The Society mourns the passing of Russell K. Laros Jr. and Bill Parer. It was proposed that a Laros / Parer Memorial Fund be established to subsidize guests’ registration fees. \$250 was the recommended subsidy amount. <b>Funds collected in Laros and Parer’s name</b> can be used to help defray the cost of attendance for potential new members. These funds will be dispersed only after sufficient funding is endowed.</p> <p><b>Reinstating Membership:</b> Fred Ambrose was reinstated as a Retired Fellow (Seattle Caucus).</p> <p>The meeting was adjourned at 2:33 pm by President Patty Robertson</p> <p>The First Board of Director’s Meeting will be on Wednesday, November 1, 2017 from 4:00-6pm (Griffin Room)</p> <p>The First Business Meeting will be on Thursday, November 2, 2017 from 1:00 -1:45 pm (Salon F)</p> <p>The Second Business Meeting will be on Saturday, November 4, 2017 from 12:30 – 1:00 pm (Salon F)</p> <p>The Second Board of Director’s Meeting will be on Saturday, November 4, 2017 from 1:00 – 4pm (Griffin</p>		

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	<p>Room)</p> <p><b>2017 Annual Meeting</b>  <b>J.W. Marriott Desert Springs Resort and Spa</b>  <b>Palm Desert, California</b>  <b>November 1-4, 2017</b></p> <p><b>2018 Annual Meeting</b>  <b>The Coeur d'Alene</b>  <b>Coeur d'Alene, Idaho</b>  <b>November 1-4, 2017</b></p> <p>Respectfully submitted,  <i>Fung Lam, M.D.</i></p> <hr/> <p>Fung Lam, M.D.  Secretary-Treasurer</p>		

recorded 3/18/2017 Revised 10/15/2017

Date 10/15/2017